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Superintendent

TO: All Staff, Inmates and Visitors

FROM: Sean Medeiros, Superintendent

DATE: January 9, 2015

RE: **2015 - Holiday Visiting Schedule**

The following chart reflects the holiday visiting schedule for general population inmates housed at MCI-Norfolk for the 2015 calendar year.

Holiday	Date	Visiting Hours
New Year's Day	January 1, 2015	12:30 PM to 3:30 PM
Martin Luther King Day	January 19, 2015	12:30 PM to 3:30 PM
President's Day	February 16, 2015	12:30 PM to 3:30 PM
Patriot's Day	April 20, 2015	12:30 PM to 3:30 PM
Memorial Day	May 25, 2015	12:30 PM to 3:30 PM
Independence Day	July 4, 2015	12:30 PM to 3:30 PM
Labor Day	September 7, 2015	12:30 PM to 3:30 PM
Columbus Day	October 12, 2015	12:30 PM to 3:30 PM
Veteran's Day	November 11, 2015	12:30 PM to 3:30 PM
Thanksgiving Day	November 26, 2015	12:30 PM to 3:30 PM
Christmas Day	December 25, 2015	12:30 PM to 3:30 PM

** Schedule is subject to change

CC: Deputy of Operations
Director of Classification
Outer Control
Post Intranet

Deputy of Classification & Treatment
Director of Treatment
Visiting Room

Director of Security
Shift Commanders
Post all Housing Units